



GREATER
**VICTORIA
HARBOUR**
AUTHORITY

2019 MARKET ON THE PIER APPLICATION PACKAGE

OGDEN POINT

This application form must be completed in order for the Applicant to be considered as a vendor for the Ogden Point Market on the Pier owned by Greater Victoria Harbour Authority (GVHA).

Please submit completed applications to Deanna Young via email.

For additional information, please contact:

Deanna Young Promotions
Market on the Pier Coordinator

Tel: (250) 727.5989

Email: deannayoungpromotions@gmail.com



2019 MARKET ON THE PIER VENDOR APPLICATION PACKAGE

FAST FACTS:

Market Location

Ogden Point Terminal
185 Dallas Road
Victoria BC, V8V 1A1

Pier B Market

- Located under the 30'x50' tent on the north side of the Pier B building.
- Free parking in employee lot.

Pier A Market

- Located in front of the passenger exit doors on the red stamped walkway.
- Pay parking available in South Robbins Lot.

Daily Tear Down

Everything brought in must be removed at the end of each market day.

Application Deadline

Deadline: 5:00pm
February 15th, 2019

Notice of Acceptance:
March 15th, 2019

Jury Information:

Our jury is comprised of experienced, diverse crafters who follow the acceptance criteria, and category limits. Year to year will have different jurors and applicants, and this is to ensure our market remains as unique as the crafters who participate.

CONTACT

Correspondence will be made via email. Please ensure that you place **deannayoungpromotions@gmail.com** in your email's safe list (*hotmail.com or .ca may need to check their "junk" folder). For any questions or concerns please contact Deanna Young.

ACCEPTED CRITERIA

- ✓ Applicants must be the designers, creators and producers of their work. Absolutely no kit crafts, imported crafts, or items crafted by someone other than the applicant will be accepted. No direct sales vendors.
- ✓ Application packages (including samples, photos, product packaging and booth display examples) will be juried for quality, durability, originality and professional presentation.

BOOTH SPACES

Pier B Market

6' frontage (wide) x 5' deep. We will provide a 6 foot table under the 30'x50' market tent. Outlets are for lighting use only unless approved by the market coordinator. You are responsible for adequately lighting your booth and bringing your own extension cords.

Pier A Market

10' frontage (wide) x 10' deep. You are required to bring everything you may need for your booth, including but limited to a table, chairs, lighting and extension cords. Outlets are for lighting use only unless approved by the market coordinator.



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Are you a New Vendor Previous Vendor. If so, most recent year: _____

1. APPLICANT INFORMATION

Business Name: _____

Full Legal Name: _____

Address: _____
Street City Province Postal Code

Telephone: _____
Home Work Cell

Email: _____

Website: _____

2. EMERGENCY CONTACT INFORMATION

Name: _____

Address: _____
Street City Province Postal Code

Telephone: _____
Home Work Cell

OFFICE USE ONLY

Application Received: _____ Status: Accepted Not Accepted Waitlist

Notice Sent: _____

NOTES:



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3. PRODUCT DESCRIPTION

PLEASE EXPLAIN YOUR CREATIVE PROCESS:

(Explanation of you process step-by-step, if there are others involved in you creation please explain how they assist you)

COMPLETE LIST OF ALL ITEMS TO BE SOLD AT YOUR BOOTH AND APPLICABLE PRICE RANGES:

(Items not listed and approved by the jury cannot be sold at the market)

I verify that I am the designer, creator and producer of all products listed. _____ (Initial)

SELECT YOUR PRIMARY CRAFT:

- | | |
|--|---|
| <input type="checkbox"/> Pottery/Ceramics/Raku | <input type="checkbox"/> Visual Art/Paintings/Photography/Illustrations |
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Bath/Beauty | <input type="checkbox"/> Glass/Metal |
| <input type="checkbox"/> Edible Food Products | <input type="checkbox"/> Clothing |
| <input type="checkbox"/> Craft Wine/Beer/Cider/Spirits | <input type="checkbox"/> Fabric – Sewn/Quilted |
| <input type="checkbox"/> Pet Products/Accessories | <input type="checkbox"/> Fabric – Knitting/Weaving |
| <input type="checkbox"/> Décor | <input type="checkbox"/> Other (Please Describe): |

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4. PAYMENT INFORMATION

- 10 Minimum Market Dates = \$75 + GST per day
- 3 Minimum Market Dates = \$90 + GST per day
- Less than 1500 passenger Market = \$50 + GST per day
 - Applicable dates highlighted yellow in calendar below
- Funds are due by the 15th of the month prior to each month
 - If payment is not received by this deadline, then the space may be forfeited to an artist on the waiting list; you may not attend a market that has not been paid for
 - Table and booth fees received late will be subject to a \$25.00 late fee, including any additional taxes
- No refunds, switching dates or cancellations for dates booked
- Refunds considered for extenuating circumstances only if agreed upon before the market with the market coordinator
- Dates can be added when available through the market coordinator

5. TERMS & CONDITIONS:

- Market on the Pier are rain or shine events
- You may not attend a market that has not been paid for
- All products displayed or sold must have been created and sold by the applicant, unless previously agreed upon with the market coordinator
- Items may not directly compete or copy other local vendors' art work not the Gift Shop on site
- Mass produced or manufactured items are not allowed
- You are responsible for providing your own seating, power extension cords, lighting or other electrical equipment for both market spaces. At Pier A only you will also be responsible for providing a table and a **white** 10X10 tent (tents must meet 2006BC Fire Code regulations)
- No equipment, props or other items are to be left unattended
- You must not affix anything to the Site, or mark or draw on any surface on the Site
- No third-party advertising may be displayed or worn

6. CODE OF CONDUCT:

- You must carry out your business or activity in a polite, civil, courteous and professional manner at all times.
- You must never engage in improper conduct or loud or threatening behavior. Improper conduct includes, but is not limited to, boisterous or threatening conversations, profanity, or fighting.
- You must not be under the influence of alcohol or a drug.
- You must immediately follow all written and oral directions of GVHA + Western Stevedoring representatives

I have read, understood, and agree to the Terms and Conditions/Code of Conduct outlined above.

_____ (Initial)



2019 MARKET ON THE PIER VENDOR APPLICATION PACKAGE

2019 Market on the Pier Calendar

(Please check all dates you would like to sign up for)

APRIL		
Date	Pier B	Pier A
12	<input type="checkbox"/>	-
16	<input type="checkbox"/>	-
26	-	<input type="checkbox"/>
30	<input type="checkbox"/>	-

Total # of Markets: _____

MAY		
Date	Pier B	Pier A
1	-	-
2	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>
4	-	-
5	-	-
6	<input type="checkbox"/>	-
7	<input checked="" type="checkbox"/>	-
8	-	-
9	<input type="checkbox"/>	-
10	<input type="checkbox"/>	<input type="checkbox"/>
11	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="checkbox"/>	-
13	<input type="checkbox"/>	-
14	<input type="checkbox"/>	-
15	-	-
16	<input type="checkbox"/>	-
17	<input type="checkbox"/>	<input type="checkbox"/>
18	<input type="checkbox"/>	<input type="checkbox"/>
19	<input type="checkbox"/>	-
20	<input type="checkbox"/>	-
21	-	-
22	-	-
23	<input type="checkbox"/>	-
24	<input type="checkbox"/>	<input type="checkbox"/>
25	<input type="checkbox"/>	<input type="checkbox"/>
26	-	-
27	<input type="checkbox"/>	-
28	-	-
29	-	-
30	<input type="checkbox"/>	<input type="checkbox"/>
31	<input type="checkbox"/>	<input type="checkbox"/>

Total # of Markets: _____

JUNE		
Date	Pier B	Pier A
1	<input type="checkbox"/>	<input type="checkbox"/>
2	-	-
3	<input type="checkbox"/>	-
4	-	-
5	-	-
6	<input type="checkbox"/>	-
7	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="checkbox"/>	-
10	<input type="checkbox"/>	-
11	<input checked="" type="checkbox"/>	-
12	-	-
13	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	<input type="checkbox"/>	<input type="checkbox"/>
15	<input type="checkbox"/>	<input type="checkbox"/>
16	<input checked="" type="checkbox"/>	-
17	<input type="checkbox"/>	-
18	<input checked="" type="checkbox"/>	-
19	<input type="checkbox"/>	-
20	<input type="checkbox"/>	-
21	<input type="checkbox"/>	<input type="checkbox"/>
22	<input type="checkbox"/>	<input type="checkbox"/>
23	<input type="checkbox"/>	-
24	<input type="checkbox"/>	-
25	-	-
26	-	-
27	<input type="checkbox"/>	-
28	<input type="checkbox"/>	<input type="checkbox"/>
29	<input type="checkbox"/>	<input type="checkbox"/>
30	<input checked="" type="checkbox"/>	-

Total # of Markets: _____

JULY		
Date	Pier B	Pier A
1	<input type="checkbox"/>	-
2	-	-
3	<input type="checkbox"/>	-
4	<input type="checkbox"/>	-
5	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>
7	<input checked="" type="checkbox"/>	-
8	<input type="checkbox"/>	-
9	-	-
10	-	-
11	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	<input type="checkbox"/>	<input type="checkbox"/>
13	<input type="checkbox"/>	<input type="checkbox"/>
14	<input checked="" type="checkbox"/>	-
15	<input type="checkbox"/>	-
16	<input type="checkbox"/>	-
17	-	-
18	<input type="checkbox"/>	-
19	<input type="checkbox"/>	<input type="checkbox"/>
20	<input type="checkbox"/>	<input type="checkbox"/>
21	-	-
22	<input type="checkbox"/>	-
23	<input type="checkbox"/>	-
24	-	-
25	<input type="checkbox"/>	<input checked="" type="checkbox"/>
26	<input type="checkbox"/>	<input type="checkbox"/>
27	<input type="checkbox"/>	<input type="checkbox"/>
28	<input checked="" type="checkbox"/>	-
29	<input type="checkbox"/>	-
30	-	-
31	-	-

Total # of Markets: _____



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AUGUST		
Date	Pier B	Pier A
1	<input type="checkbox"/>	-
2	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>
4	-	-
5	<input type="checkbox"/>	-
6	-	-
7	-	-
8	<input type="checkbox"/>	-
9	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="checkbox"/>	<input type="checkbox"/>
11	<input checked="" type="checkbox"/>	-
12	<input type="checkbox"/>	-
13	-	-
14	-	-
15	<input type="checkbox"/>	-
16	<input type="checkbox"/>	<input type="checkbox"/>
17	<input type="checkbox"/>	<input type="checkbox"/>
18	-	-
19	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	-	-
21	-	-
22	<input type="checkbox"/>	-
23	<input type="checkbox"/>	<input type="checkbox"/>
24	<input type="checkbox"/>	<input type="checkbox"/>
25	<input checked="" type="checkbox"/>	-
26	<input type="checkbox"/>	-
27	-	-
28	-	-
29	<input type="checkbox"/>	-
30	<input type="checkbox"/>	<input type="checkbox"/>
31	<input type="checkbox"/>	<input type="checkbox"/>

SEPTEMBER		
Date	Pier B	Pier A
1	<input type="checkbox"/>	-
2	<input type="checkbox"/>	-
3	-	-
4	<input checked="" type="checkbox"/>	-
5	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>
8	<input checked="" type="checkbox"/>	-
9	<input type="checkbox"/>	-
10	-	-
11	<input type="checkbox"/>	-
12	<input type="checkbox"/>	-
13	<input type="checkbox"/>	<input type="checkbox"/>
14	<input type="checkbox"/>	<input type="checkbox"/>
15	-	-
16	-	-
17	-	-
18	-	-
19	<input type="checkbox"/>	-
20	<input type="checkbox"/>	<input type="checkbox"/>
21	<input type="checkbox"/>	<input type="checkbox"/>
22	<input checked="" type="checkbox"/>	-
23	-	-
24	-	-
25	<input type="checkbox"/>	<input checked="" type="checkbox"/>
26	<input type="checkbox"/>	<input checked="" type="checkbox"/>
27	<input type="checkbox"/>	<input type="checkbox"/>
28	<input type="checkbox"/>	<input type="checkbox"/>
29	-	-
30	<input checked="" type="checkbox"/>	-

OCTOBER		
Date	Pier B	Pier A
1	<input type="checkbox"/>	-
2	-	<input type="checkbox"/>
3	-	-
4	-	<input type="checkbox"/>
5	<input type="checkbox"/>	-
6	-	-
7	-	<input type="checkbox"/>
8	-	<input type="checkbox"/>
9	-	-
10	<input checked="" type="checkbox"/>	-
11	-	-
12	-	-
13	-	-
14	<input type="checkbox"/>	-
15	-	-
16	-	-
17	-	-
18	<input type="checkbox"/>	-
19	-	-
20	-	-
21	-	-
22	-	-
23	-	-
24	-	-
25	<input type="checkbox"/>	-
26	-	-
27	-	-
28	-	-
29	-	-
30	-	-
31	-	-

Total # of Markets: _____

Total # of Markets: _____

Total # of Markets: _____

Regular Market
<1500 passenger Market
No Market

I confirm that the markets selected above cannot be cancelled nor switched and are not subject for a refund.

Signature: _____

Date: _____